

Dunn City Council
Special Meeting
Tuesday, July 9, 2024
6:30 p.m., Dunn Municipal Building

Minutes

PRESENT: Mayor William P. Elmore Jr., Mayor Pro Tem J. Wesley Sills, Council Members Raquel McNeil, April Gaulden, Billy N. Tart, , and Dr. David L. Bradham.

ABSENT: Alan Hargis

Also present: Assistant City Manager Billy R. Godwin, Administrative Support Specialist Amber Groves, City Attorney Tilghman Pope, City Clerk Tammy Williams, and Deputy City Clerk Melissa Matti.

CALL TO ORDER AND INVOCATION

Mayor Elmore opened the meeting at 6:30 p.m., gave the invocation and led in the Pledge of Allegiance. Mayor Elmore gave a brief history leading to the need for a new City Manager.

PRESENTATIONS

The Mid-Carolina Regional Council Project Team (Justin Hembree, Executive Director and Samantha Wullenwaber, Deputy Executive Director presented the City Manager Recruitment and Selection Project Outline. *A copy is incorporated into these minutes as Attachment #1.*

ITEMS FOR DISCUSSION AND/OR DECISION

City Manager Search Mid-Carolina Council of Governments

Mr. Hembree advised the council that in a perfect world they could potentially be interviewing candidates in mid-September. He and Ms. Wullenwaber would be in touch each month. They will be here for every meeting; in case the council wants details and to let them know what is going on with the search.

A proposed flat fee of \$9,500.00 would cover Mr. Hembree and Mrs. Wullenwaber's time, expenses, travel, etc. This would not include advertising costs, which would be minimal. It was suggested that no more than \$5,000.00 be budgeted to cover auxiliary expenses such as travel for the applicants, etc.

Motion by Mayor Pro Tem Sills and second by Council Member Bradham to approve hiring Mid-Carolina Council of Governments for the City Manager search at the proposed flat fee. **Motion unanimously approved.**

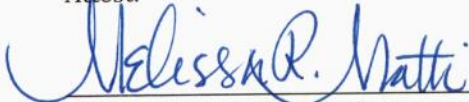
Mrs. Wullenwaber worked with the council to determine the desired qualifications for the position and what city characteristics would be listed in the advertisement. It was decided that the most recent city stats would be included. The ad will indicate that the position is open until filled.

Closed Session Personnel Matter

Motion by Mayor Pro Tem Sills and seconded by Council Member Gaulden to go into closed session to discuss a personnel matter. Motion unanimously approved.

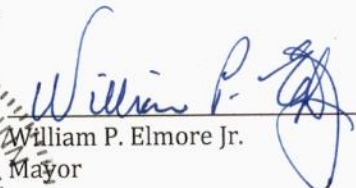
No decisions were made and Closed Session adjourned at 8:27 p.m.

Attest:



Melissa R. Matti, CMC, NCCMC, CZO
City Clerk




William P. Elmore Jr.
Mayor