

Professional Engineering and Related Services: RFQ Addendum #3 City of Dunn, North Carolina May 7th, 2026

Request for Qualifications Addendum:

Below is a list of Addendum for the Professional Engineering and Related Services: RFQ that was released on April 20th, 2026.

1. Regarding Section 4, Page 7, of the RFQ document. To clarify, the City does not need printed copies of certifications for your NC Secretary of State, Board of Examiners for Engineers and Surveyors, and Professional Engineer registrations. The City only needs to have your W-9 and License number to verify these registrations online. You may include physical copies, but it is not a requirement for the SOQ. Any physical copies included will not count against your page limit.
2. Regarding Section 3, Page 6, of the RFQ document. To clarify, the City only requires one (1) printed copy of the SOQ. Firms are allowed to submit multiple copies, but it is not required. Please do not submit more than three (3) copies if submitting multiple printed copies. A digital copy is encouraged to be submitted as well but is not required by the RFQ.
3. Regarding Section 3, Page 6, of the RFQ document. To clarify, if an optional digital copy is submitted along with the required physical copy the firm may use any layout on the PDF copy provided the page count is still fifteen (15) or less for the submittal. Required forms, resumes, dividers, and coversheets will not count toward the page limit. However, please attach these at the end of the RFQ submittal.
4. Regarding Appendix C, Section XVI, page 27 of the RFQ document. To clarify, the vendor registration process will happen after selection. Vendor registration is an internal process to add a vendor to our AP system that needs only minimal input from the vendor.
5. Regarding Section 3, page 6, of the RFQ document. To clarify, the minimum size font for the SOQ is 11 points. This includes any charts, graphics, or tables. SOQs with font sizes lower than 11 points may be rejected as non-compliant. Font sizes may be larger than 11 points if desired.
6. Correction of a grammatical error under Appendix A, page 10.
 - a. Original: Shall act in accordance with general accepted standards of Consultant's practice applicable to the locality;
 - b. Corrected: Shall act in accordance with generally accepted standards of Consultant's practice applicable to the locality;

City Of Dunn

Physical Address: 401 E Broad St Dunn, NC 28334

Mailing Address: PO Box 1065 Dunn, NC 28335 | (910) 230-
3500 | www.cityofdunn.org

Contact Information:

You may request a digital copy of the On-Call RFQ Instructional Document via email from Alex Abling (aabling@dunn-nc.org).

Please send all questions to Alex Abling (aabling@dunn-nc.org) before May 8th, 2026, at 5:00 pm. The City will respond to all questions submitted before this date and have all addendums posted by May 15th, 2026, at 5:00 pm.

This Addendum and others like it will be posted to the Front page of the City's website under News, Under the city's Bid Notices page, and on the City's Facebook page.

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